

Members

Steve Baranyk  
Jeff Brougher  
Donald Cook  
Mark GiaQuinta  
Jerry Payne  
Thomas Sponsel  
Jeff Williams



# GOVERNMENT EFFICIENCY COMMISSION SUBCOMMITTEE ON GENERAL GOVERNMENT

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## MEETING MINUTES<sup>1</sup>

**Meeting Date:** October 21, 2003  
**Meeting Time:** 2:00 P.M.  
**Meeting Place:** State House, 200 W. Washington  
St., Room 125  
**Meeting City:** Indianapolis, Indiana  
**Meeting Number:** 2

**Members Present:** Steve Baranyk; Mark GiaQuinta; Jerry Payne; Thomas Sponsel;  
Mr. David Griffiths.

**Members Absent:** Donald Cook; Jeff Brougher.

**Note:** Mr. Robert McKinney, former Chair, and Mr. Jeffery Williams resigned from the Commission. Mr. David Griffiths is a new member of the subcommittee.

The Chair, Mr. Baranyk, called the meeting to order at 2:05 p.m. Mr. Baranyk announced that he was appointed Chair of the Commission upon the resignation of Mr. Robert McKinney. He also announced that Mr. Jeffery Williams had resigned from the Government Efficiency Commission and that Mr. David Griffiths had joined the Subcommittee on General Government.

After an introduction of the members, Chair Baranyk invited Ms. Marilyn Shultz, State Budget Director, to make a presentation. Ms. Shultz provided the Subcommittee with a table of the appropriations<sup>2</sup> for FY 2004. Ms. Shultz explained the table and the difference between appropriations from general funds and dedicated funds. Ms. Shultz reported that over the last budget, the state has been pressing agencies to move more of the financing

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<sup>1</sup> Exhibits and other materials referenced in these minutes can be inspected and copied in the Legislative Information Center in Room 230 of the State House in Indianapolis, Indiana. Requests for copies may be mailed to the Legislative Information Center, Legislative Services Agency, 200 West Washington Street, Indianapolis, IN 46204-2789. A fee of \$0.15 per page and mailing costs will be charged for copies. These minutes are also available on the Internet at the General Assembly homepage. The URL address of the General Assembly homepage is <http://www.ai.org/legislative/>. No fee is charged for viewing, downloading, or printing minutes from the Internet.

<sup>2</sup>See Exhibit 1.

of their functions to dedicated fee revenue as opposed to General Fund financing. She noted that most of the state's regulatory and licensing functions are funded internally through user fees.

After a discussion of the appropriation table, the Chair asked members for ideas on how the Subcommittee should begin its work of examining the state's general government functions.

Mr. GiaQuinta outlined his suggestions on how the Subcommittee should proceed. He suggested that the Subcommittee might begin where the efficiency study commissioned during the Bayh administration left off. Upon reviewing the results of that study, the Subcommittee could then explore how agencies responded to those recommendations. Mr. GiaQuinta also said that he thought it would be helpful to examine the different funding priorities that are made when state revenue is low and those made when the state receives relatively more revenue. He continued by suggesting that the Subcommittee look at how other states are addressing the problem of lower revenue. He also said that cuts in state agencies' budgets have been so severe that in some cases the most efficient option would be to eliminate an agency or the program in its entirety.

Mr. David Griffiths stated his concern on the collection of meaningful data from agencies. Ms. Shultz responded that she thought it would be prudent for the Subcommittee to prepare a set of questions for each agency. She also suggested questioning the agencies on their efficiencies and on cuts they would like to make.

The Subcommittee continued its discussion of finding the most preferable way to investigate the state's general government functions. The Subcommittee discussed whether it would be preferable for the Subcommittee to allot full days to hear from agencies or whether the Subcommittee should break up into smaller groups and have these groups focus on specific agencies.

In response to a question, Ms. Shultz provided the Subcommittee with a list of agencies she had suggested the Subcommittee examine at the last meeting. Those agencies were: the Department of Environmental Management, the Department of Natural Resources, the Department of Administration, and the Division of Information Technology. Ms. Shultz explained that she suggested those agencies because they have a large managerial function. She explained that the agencies listed, with the exception of the Department of Transportation and the Family and Social Services Administration, were the largest state employers.

The Subcommittee then discussed looking at the broad categories listed in the summary of appropriations sheet. Suggestions were made to look at the agencies that received the highest and lowest appropriations to get a feel for their strengths and weaknesses. The Subcommittee also discussed the possibility of using a list of agencies that have ongoing appropriations.

Chair Baranyk stated that from the discussion it seemed that the Subcommittee needed to formulate a set of questions to ask of the agencies. He asked Mr. Martindale, Commissioner of the Department of Administration (IDOA), to make his presentation.

Commissioner Martindale began his testimony by providing the Subcommittee with an organizational chart of the Department of Administration<sup>3</sup> (IDOA). After he gave the

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<sup>3</sup>See Exhibit 2.

Subcommittee an overview of the agency's functions, he noted that the state's current hiring freeze had reduced his staff from 599 budgeted positions to 497 actual workers. He told the Subcommittee that as a result of these reductions certain maintenance projects have been postponed.

Mr. Martindale then discussed in detail the various business divisions of the IDOA. He told the Subcommittee that the 123-person staff of the Division of Information Technology is funded through the work they do to support the information technology of other state agencies. He noted that the Public Works Division has its own in-house architects for the design of correctional and other facilities. He also mentioned that the state motor pool and parking facilities are enterprise-funded. The Subcommittee also learned that the vast majority of state printing jobs are completed by the IDOA. Mr. Martindale told the Subcommittee that one of the biggest items in IDOA's budget were the lease payments made on state facilities, including the Government Center complex.

Mr. Martindale then responded to questions related to the Office of Minority Business Development, the Office of the Woman-Owned Business Certification, the State Land Office, and state contracting procedures.

Chair Baranyk and the Subcommittee thanked Mr. Martindale for his testimony and agreed that his use of an organizational chart and narrative was helpful in explaining IDOA's functions. At the suggestion of LSA staff, Mr. Baranyk said that he would talk to Ms. Shultz about obtaining the narratives included with agencies' budget requests.

Chair Baranyk then thanked the Subcommittee for attending and adjourned the meeting at 4:00 p.m.